



**L&T Infotech**

**Larsen & Toubro Infotech Ltd**  
**Trainee Application Form**  
**Technical Trainee**

(To be filled by the applicant in his/her own handwriting clearly and completely)

Post applied for : .....  
College/Institute & City : .....  
Highest Qualification : .....  
Specialization : .....

Flexible to all L&T Infotech Development Center / Customer Site (India)  YES  NO

Please affix here your recent passport size colour photograph

<b>PERSONAL DETAILS</b>	<b>FULL NAME IN BLOCK LETTERS</b>				Date of Birth (dd/mm/yyyy)	Age
	Mr. / Ms. / Mrs.					
	Title	(NAME)	(MIDDLE NAME)	(SURNAME)		
	How would you like your name to be printed on the Appointment Letter					
	(Present mailing address)		(Permanent mailing address)		Religion	Nationality
					State of Domicile	Marital Status
	Pin		Pin		Passport No.	Driving License No.
	Tel.		Tel.			
	Cell No.					
	Email ID				Passport Valid to (dd/mm/yyyy)	Driving License Valid to (dd/mm/yyyy)
	Blood Group		Place of Birth			
	Height (cm.)	Weight (kg.)	State of Birth			
	TYPE OF ACCOMODATION (Please tick the appropriate box)		Eyesight (Specify Power if wearing glasses / lenses)	Physical Disability (If Any)	CASTE	
	OWN	RENTAL SHARED OTHERS	Right Left		<input type="checkbox"/> SC <input type="checkbox"/> ST <input type="checkbox"/> DT <input type="checkbox"/> NT <input type="checkbox"/> SBC <input type="checkbox"/> OBC <input type="checkbox"/> GEN.CAT <small>(Other than GEN.CAT please arrange to produce Caste Certificate)</small>	
	Major Illness / operations so far					
<b>Family Background (Please give full details of family members including parents, spouse, children, siblings and other dependents)</b>						
Name	Age	Relationship	Occupation	Organization		
For Ex. Mr. Rahul Sharma	56	Father	Teacher	V. S. Academy		
Languages known	(Please put a tick mark)	Read	Write	Speak		
Mother Tongue						
Other Language(s)						

**Starting from S.S.C. Onwards (Please attach a sheet if required)**

Qualifications	Specialization	Institute / School	University / Board	Month/ Year of Passing	Fulltime/Parttime Correspondence	% or CGPA	No of ATKTs/ Backlogs	
SSC / X / Equivalent							N/A	
HSC / XII							N/A	
Diploma								
Graduation								
Post Graduation								
Details of Latest Qualification	B.E. / B.Tech. / B. Sc / Diploma M.Tech. / MCA/ M.Sc		Others (Specify).....	Please mention whether fulltime / parttime / correspondence			Agg. % age	
Academic Year	Year / Sem	% of marks	No of ATKTs/ Backlogs	Name of Subjects/Papers not cleared in the first attempt	Year / Sem	% of marks	No of ATKTs/ Backlogs	Name of Subjects/Papers not cleared in the first attempt
	1st				2nd			
	3rd				4th			
	5th				6th			
	7th				8th			

Which are the subjects you think you are strong in :

Additional Information

Please explain in case there is a gap of in academic career & duration of gap

Academic Achievements : (List ranks secured in SSC/HSC at Board level, National Talent search, papers published or any other outstanding achievements)

Extra curricular Achievements (District/State and International level at Dramatics, Debate ,Sports etc)

Software/Hardware expertise (Operating Systems/Languages/ERP/Others)  
Rate yourself as one of the options (Beginner, Intermediate, Trained, Expert)

Skills	Rating	Skills	Rating

EDUCATIONAL INFORMATION

**EXPERIENCE**

**PROJECTS UNDERTAKEN (Please attach a sheet if required)**

Started on	Ended on	Project Title	Name of the Organization	Project Synopsis	Specific Learnings/ Significant Contributions

**WORK EXPERIENCE (Please attach a sheet if required)**

Date (MM/YYYY)		Name of the Organization	Position Held	Job Profile	Gross Salary (in Rs. P.a.)
From	To				

What do you consider your significant accomplishments till date and why? (academic/personal)

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**ADDITIONAL INFORMATION**

My Strengths	My Areas of Improvement	My Hobbies

What is your career objective ?

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How do you think joining L&T Infotech will help you achieve your career objective ?

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When is the earliest that you can join L&T Infotech ? (Month / Year)

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ADDITIONAL INFORMATION	Do you have some plans, to upgrade/enhance your technical/soft skills (For eg. Are you currently pursuing or planning to take up some course or go for higher education)																							
	Have you applied to Larsen and Toubro group of Companies earlier ?																							
	Relatives (if any in L&T group of Companies)																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 15%;">Position</th> <th style="width: 40%;">Branch/Office Address</th> <th style="width: 10%;">Tel. No.</th> <th style="width: 10%;">Relation</th> </tr> </thead> <tbody> <tr> <td style="height: 30px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="height: 30px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="height: 30px;"></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Name	Position	Branch/Office Address	Tel. No.	Relation															
Name	Position	Branch/Office Address	Tel. No.	Relation																				
Have you been involved in any court proceedings and/or convicted of any offence? If yes, please give details.																								
DECLARATION	Declaration under section 314 of the Companies Act as amended in 1974 [strike out whichever box not applicable (NA)]																							
	I hereby declare that I am not connected with any Director of the company as his partner or his relative as defined under section 6 of the Companies Act, 1956		<input type="checkbox"/>	I hereby declare that I am a partner/relative of Mr / Ms..... a Director of the company as .....																				
	I Understand that if selected, I may be required to work in any function / department/offices of the company and its associate subsidiary.																							
	I declare that the information given above is true to the best of my knowledge and I understand that any false information, misrepresentation or omission of facts called for in this application, or other company records may result in my immediate dismissal without notice even if subsequently employed. I authorise the company to do any kind of background verification of my education, experience or references.																							
Date : .....  <div style="text-align: right;">Signature : .....</div> Place : .....																								