Ms. Vinayak Suresh Patil

Laboratory Assistant at Vasantdada Patil Pratishthan's College of Engineering & Visual Arts

- **Department:**

  Computer Engineering

- **Institute:**

  Vasantdada Patil Pratisthan's College of Engineering & Visual Arts

- **Location:**

  Lab-307,Database & Mining , 3rd Floor, Computer Engineering Department, VPPCOE & VA, Sion, Mumbai-22

- **Email Address:**

  vinayakpatil@pvppcoe.ac.in

Personal Profile

Introduction

   He works as a Laboratory Assistant in the Department of Computer Engineering. He has started working in the technical profession from July 2024. He had chosen this profession for the betterment of the institute.He works hard for the rectification of students' educational career. He believes in quality education and he is very

dedicated towards his work.Performed basic computer troubleshooting including network, software and printer maintenance.

He has completed a Bachelor Degree from Shivaji University. and also did a few courses like Computer fundamental, CCC, Advance Excel, MS office, etc. He has knowledge of software installation & troubleshooting of PCs.

Education
- Bachelor of Science (B.Sc) from Shivaji University, Kolhapur.

Work Experience
- Vasantdada Patil Pratishthan's College of Engineering & Visual Arts, Laboratory Assistant (present).
- Coforge BPS Pvt Ltd, Kolhapur - Associated team member

Current Job specifications:-
- Software Installation, troubleshoots and diagnoses basic problems with Computer and peripherals. Performs minor maintenance and repair as necessary.
- Record keeping related to Lab documents such as Dead Stock Register, Inward outward Register, Consumable Register, Attendance Register, Maintenance Register, and Printing Record Register.
- Periodically report generation on Lab requirement and Lab status.
- Implementation of resource sharing in Network such as Network printer, Scanner, CD/DVD ROM.
- Assist Teaching Faculty to conduct Practical and to make Laboratory Manuals.
- Assists students in their Practical & Project work.