VASANTDADA PATIL PRATISHTHAN'S
COLLEGE OF ENGINEERING AND VISUAL ARTS
	Approved by AICTE, Govt.of Maharashtra, DTE, DOA & Affiliated to University of Mumbai	
	NAAC Accredited with "A" Grade || || ISO 9001:2015 Certified Institute	
	NBA Accredited Programs: COMP. ENGG. /I.T.	

Office: Vasantdada Patil Educational Complex, Eastern Express Highway, Padmabhushan Vasantdada Patil Marg, Sion, Mumbai-400022.
Mob:+91-9137224047| E-mail:principal@pvppcoe.ac.in| Web : www.pvppcoe.ac.in

Internal Academic Audit Report
(Details of the semester SH -2025 Mid Semester)

Name of the Department: Mechatronics Engineering

Date: 11/09/2025

Audit Committee:- 1) Dr. Pradip Mane

2) Dr. Gayatri Bachhav

Sr. No	Document	Available/Not Available
1.	Timetable for SH- 2025. Roll list, Academic calendar for SH- 2025. (Both duly signed by HoD, Program Coordinator, and Academic Coordinator.	Available
2.	Faculty personal file report (Duly signed by HoD) (cross-check a minimum of 20% of faculty personal files randomly and provide the report)	Available
3.	Faculty course file report (Duly signed by HoD) (Cross-check a minimum of 30% of the total faculty randomly)	Available
4.	DAB- Available Date of the last meeting — In plan MoM of the last meeting — In plan Action taken report, — In plan PAQIC — Available Date of the last meeting — 09/09/2025 MoM of the last meeting — Record available Action taken report, — Record available	Available
5.	Program exit survey (Total Number of students graduated= No of the students have given feedback =	Not Applicable
	CO-PO mapping of SH-25 No of courses= No of CO =	Under Process
	CO-PO attainment of FH-25 Direct attainment Indirect attainment	Not Applicable

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Sr.No	Document	Available/Not Available
6.	B.E project evaluation, Best three projects (Provide the list.) Letter of Appreciation for best project student and guide	Not Applicable
7.	Guest lecture record (SH-2025) Guest lecture Count — 02 Industrial visits record — In Process Industrial Visit count — In Process	Available
8.	Weak and bright students and action taken report (SH-2025)	Available
9.	Details of GAP in curriculum and action taken report (SH-2025)	I N A
10.	Mini-project Record Mini Project Count= 10 Groups Best mini-project = In Process list VAP Record VAP Count = In Process	Available
11.	Student Success rate FH-25 S.E. T.E. B.E.	Not Applicable
12	Student admission details for FE for the year 2025-26 No of the students admitted — 52 % of admission — 87 % Student admission details for DSE for the year 2025-26 No of the students admitted — 13 % of admission — 100 %	Available

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Department: Mechatronics Engineering

Date: 11/09/2025

Audit Committee:- 1) Dr. Pradip Mane

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Sr.No	Document	Available/Not Available
13	Newsletter Technical magazine	Under Process
14	MoU and related activities record Total No of MoU's No of fresh MoU	NA
15	Student feedback (mid-semester) — In Process Student feedback (End-semester) — NA Appreciation letter for best feedback Counselling for Poor Feedback	In process
16	Faculty record (Mentor form, Meeting record, etc. should be evaluated by the Faculty's head and HoD. Submit the report	Available
17	Student internship record (AY - 2025-26) No of the students successfully completed the internship (Evaluate report of internship)	Available
18	Student placement record of SH-25 Number of eligible students for placement Number of the students placed % of placement Minimum salary package – Maximum salary Package Average pay packag	Not Applicable
19	Student professional society activity of SH-25 (report, students committee)	In Process
20	No of professional Society : ISHRAE No of students involved: 30 +	Available

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Name of the Department: Mechatronics Engineering

Date: 11/09/2025

Audit Committee:- 1) Dr. Pradip Mane

2) Dr. Gayatri Bachhav

Sr.No	Document	Available/Not Available
21	Student achievements- Curricular Student achievements- Co-curricular activities Extra Co-curricular activities	Nil
22	Students NPTEL/Spoken Tutorial participation (Count) Students achievements	Nil
23	Faculty list (as per NBA requirement) Faculties: 05 Students:55 No of faculty Members SFR Ratio (Year 2025-26) =11:1 (SH 25)	Available
24	Faculty publication of FH-25	In-Process

Type of Journal	Publications
Publication in SCI/SCIE Journals	–
Scopus Indexed Journals (Excluding SCI)	–
UGC care Journals	–
Other Journals	–

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Name of the Department: **Mechatronics Engineering**

Date: **11/09/2025**

Audit Committee:- 1) **Dr. Pradip Mane**

      2) **Dr. Gayatri Bachhav**

Sr. No	Document	Available/Not Available
25	Conference Publication Book / Book Chapter Published	In Process
26	Record of · Faculty consultancy SH-25 · Research proposal submitted	In Process
27	· Research proposal Sanctioned · E-content developed — In Process · FDP attended — 02 · FDP Organized by Department (Mention the count) — NA	Available
28	Faculty NPTEL Participation and achievements, · No of the faculty registered · No of the faculty cleared NPTEL Exam · No of the faculty worked as Course coordinator Industry In-plant training · No of the faculty members completed the training	Nil
29	Maintenance record, Lab manual, — Available Dead stock — Available Stock verification report — Available	Available

Annexure I: Faculty personal file record submitted by HoD

Annexure II: Faculty Course file Record Submitted by HoD

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Observations and findings:

Department files such as lesson plans, course files, and attendance records, are systematically documented.

Faculty members are dedicated & maintain good interaction with students, supporting both academics & projects.

Suggestions for improvement

Encourage faculties & students to publish research papers to strengthen academic profile.

Evaluated and prepared by   (Sign)

1. Dr. Pradip S. Mane

2. Dr. Gayatri Bachhav

3. _____